



AFNEA WELLNESS INITIATIVE

Attawapiskat First Nation Education Authority
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Request for Proposals

Attawapiskat First Nation Education Authority Wellness Initiative

Overview

Attawapiskat First Nation Education Authority (AFNEA) stands as a resilient and thriving First Nation organization, dedicated to delivering a wide range of programs and services to its members. Under the AFNEA Wellness Initiative department, these services include health and wellness strategies and initiatives to support individual, family, and community wellness.

Currently, the AFNEA Wellness Initiative clinical services delivered under the purview of AFNEA, are being delivered under contract to an external organization. AFNEA desires to expand local control over the management and delivery of clinical programs currently available to its members.

Achieving this objective will create improved effectiveness and efficiency in program delivery, expand program availability, and support local training and employment opportunities. It is recognized that there will be a continued requirement for some external specialized services to be provided on a contractual basis.

AFNEA currently utilizes the services of Dalton Associates to coordinate and source clinical service providers and collaboratively oversee program delivery for specialized clinical services. Dalton Associates have expressed their commitment to supporting the transition to AFNEA control and are prepared to remain involved as specialist service providers upon request.

Key Deliverables

The deliverables related to this RFP have been divided into the following categories:

Deliverable # 1: Evaluate overall AFNEA Wellness Initiative Programs and Services.

Deliverable # 2: Determine the Scope of Local Delivery of AFNEA Wellness Initiative Programs and Services.

This deliverable will set the programs and services that will be directly delivered by the AFNEA Wellness Initiative and which services may continue to be contracted to outside service providers.

Recommendations for consideration on strategies for implementing emerging trends in case management should be addressed including, but not limited to:

- Child Play Therapy
- Behaviour Analysis
- Speech and Language
- Mental Health Counselling
- Land-Based Programming
- School-Based Programming
- Community Capacity-Building Programming

It should include an analysis and documentation of any current service gaps and address such gaps as part of the program scope, as well as the effectiveness of current services. This analysis should include an analysis of the “make vs. buy” viability of each impacted program or service to be added to local delivery.

Advice with respect to the continued use of the OWL Case Management system should be included in the report.

Deliverable # 3: Staffing Requirements

This deliverable will set out the AFNEA Wellness Initiative staffing requirements consistent with the range of programs to be locally delivered.

This will include the creation of a revised organization chart, the development of position descriptions and qualifications and position salary scales. It will also set out a recruitment strategy and address the issue of staff housing.

Deliverable # 4: Operational Budget

This deliverable will set out a revised 5-year Operational Budget inclusive of all costs to be incurred by the AFNEA Wellness Initiative including finance and administration, personnel, consultant services, travel and facilities maintenance to support the analysis.

Deliverable # 5: Program Facilities

This deliverable will set out the facility requirements of the AFNEA Wellness Initiative and recommend a strategy by which such requirements may be met. This will include an investigation of both ownership and rental options and will include an assessment of the Private Public Partnership option.

AFNEA Steering Committee

An AFNEA Steering Committee will oversee the implementation of the report and provide such advice and direction to the consultants as may be required.

Timeline

1. Receive proposals by July 12, 2024
2. Select consultant(s) by July 26, 2024.
3. Draft Workplan(s) from the Consultant by September 12, 2024
4. Monthly Interim Reports to AFNEA
5. Draft Final Report by December 15, 2024

Summary

Summarize the proposed work of the deliverables explaining key approaches that will be utilized to achieve said results.

Budget

Submitted budgets to be inclusive of all fees, disbursements and travel costs. Travel costs will be reimbursed based on AFNEA travel rates in place at the time of travel.

Transmittals

Questions with respect to this RFP may be directed to Karen Sutherland (karen.sutherland@afnea.com).

Proposals should be forwarded by mail or e-mail by 4:00pm on July 12th to:

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